



TONBRIDGE & MALLING BOROUGH COUNCIL

EXECUTIVE SERVICES

Chief Executive

Julie Beilby BSc (Hons) MBA

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NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.

Contact: Committee Services
committee.services@tmbc.gov.uk

12 January 2018

To: MEMBERS OF THE AUDIT COMMITTEE
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Audit Committee to be held in the Civic Suite, Gibson Building, Kings Hill, West Malling on Monday, 22nd January, 2018 commencing at 7.30 pm

Yours faithfully

JULIE BEILBY

Chief Executive

A G E N D A

PART 1 - PUBLIC

- | | | |
|----|--------------------------|-------|
| 1. | Apologies for absence | 5 - 6 |
| 2. | Declarations of interest | 7 - 8 |

3. Minutes 9 - 12

To confirm as a correct record the Minutes of the meeting of Audit Committee held on 4 September 2017

Matters for Recommendation to the Cabinet

4. Risk Management Strategy 13 - 34
5. Treasury Management Update and Treasury Management and Annual Investment Strategy 2018/19 35 - 76

Decisions to be taken under Delegated Powers

6. Annual Review of Anti-Fraud Policies and Whistleblowing Policy 77 - 124
7. Internal Audit Charter 125 - 132
8. Anti-Money Laundering Policy 133 - 154
9. Accounting Policies 155 - 168
10. Scale of Audit Fees for 2018/19 169 - 170

Matters submitted for Information

11. Internal Audit and Counter Fraud Update 171 - 188
12. Grant Thornton - Audit Committee Update 189 - 206
13. Grant Thornton Certification Letter for 2016/17 207 - 210
14. Annual Audit Letter 211 - 224
15. Urgent Items 225 - 226

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

Matters for consideration in Private

16. Exclusion of Press and Public 227 - 228

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

PART 2 - PRIVATE

17. Urgent Items

229 - 230

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

MEMBERSHIP

Cllr V M C Branson (Chairman)
Cllr M C Base (Vice-Chairman)

Cllr T Bishop
Cllr T Edmondston-Low
Cllr B T M Elks
Cllr S R J Jessel

Cllr Mrs F A Kemp
Cllr S C Perry
Cllr B W Walker